**Financial Statements** 

# Town of Northport, Maine

June 30, 2020

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# Town of Northport, Maine

### June 30, 2020

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#### **Independent Auditors' Report**

#### To the Selectboard Town of Northport Northport, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Northport, Maine, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Northport School Department's general fund, fiduciary fund (agency fund - student activity accounts) and other governmental funds (special revenue funds), which represent 36%, 26%, and 61%, respectively, of the assets, fund balances/net position, and revenues of the Town of Northport, Maine. Those statements were audited by other auditors whose report has been furnished to us, and in our opinion, insofar as it relates to the amounts included for the general fund and other governmental funds, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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#### **Opinions**

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Northport, Maine, as of June 30, 2020, and the respective changes in financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, budgetary comparison information, the Schedule of the Town's Proportionate Share of the Net Pension Liability, the Schedule of the Town's Pension Contributions, the Schedule of the Town's Proportionate Share of the MEPERS Plan Net OPEB Liability, the Schedule of Changes in the Town's Total MMEHT Plan OPEB Liability and Related Ratios, the Schedule of Changes in the Town's Total MEABT Plan OPEB Liability and Related Ratios, and the Notes to the Schedules, as noted in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Northport, Maine's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and other auditors. In our opinion, based on our audit, the procedures described above, and the report of the other auditors, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Purdy Powers · Company Professional Association

Portland, Maine December 23, 2020



# Town of Northport

16 Beech Hill Road (207) 338-3819 • Northport, Maine 04849

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#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Town of Northport's financial performance provides an overview of the Town's financial activities for the year ended June 30, 2020. Please read it in conjunction with the Town's financial statements.

#### **Using this Annual Report**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements are presented next. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds.

#### Reporting the Town as a Whole

#### The Statement of Net Position and the Statement of Activities

One of the most important questions asked about the Town's finances is, "Is the Town as a whole, better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and the current year change in net position. You can think of the Town's net position - the difference between assets (and deferred outflows) and liabilities (and deferred inflows) - as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

The Statement of Activities reports the current year change in net position. This statement includes all of the current year's revenues and expenses regardless of when cash is received or paid.

• Governmental activities - Most of the Town's basic services are reported here, including the fire protection, general administration, road maintenance, funding of education, county tax payments, cemetery care, health and sanitation, and recreation. Property and excise taxes, state and federal grants, and miscellaneous reimbursements and fees finance most of these activities.

#### **Reporting the Town's Most Significant Funds Fund Financial Statements**

Our analysis of the Town's major funds begins with the fund financial statements on page 6 and provide detailed information about the most significant funds - not the Town as a whole. Some funds are required to be established by State law. However, the Selectboard establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Town's funds-governmental accounting approach is as follows:

• Governmental funds - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation on pages 7 and 9.

#### THE TOWN AS A WHOLE

For the years ended June 30, 2020 and 2019, net position changed as follows:

Governmental Activities		2020	2019
Beginning net position	\$	8,628,490	\$ 8,023,384
Prior period adjustments		-	(9,596)
Increase (decrease) in net position		702,220	 614,702
Ending net position	<u>\$</u>	9,330,710	\$ 8,628,490

That reflects an increase of 8% for governmental activities in 2020.

The budget was kept as close to the prior year as possible, showing the same 8% increase.

#### **Governmental Activities**

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense) Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the Town's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants. Some of the individual line item revenues reported for each function are:

General government	Building permits, planning board receipts, tax interest and charges, and fines
Health and sanitation	Landfill receipts and transfer station reimbursements
Public works	Local road assistance

All other governmental revenues are reported as miscellaneous. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

#### THE TOWN'S FUNDS

The following schedule presents a summary of general fund revenues and expenditures on a budgetary basis for the fiscal years ended June 30, 2020 and 2019, and the amount and percentage of increases and decreases in relation to the prior year.

The Town's general fund operating fund revenues on a budgetary basis were as follows:

<u>Revenue</u>	2020 <u>Amount</u>		2019 <u>Amount</u>	(L	ncrease Decrease) <u>om 2019</u>	% Increase <u>(Decrease)</u>
Property taxes	\$ 4,731,327	\$	4,309,752	\$	421,575	9.8%
Excise taxes	338,693		327,604		11,089	3.4%
Intergovernmental	342,457		383,060		(40,603)	(10.6)%
Miscellaneous	 192,266		190,068		2,198	1.2%
Total Revenue	\$ 5,604,743	\$	5,210,484	\$	394,259	7.6%



The decrease in intergovernmental revenues from the prior year may be attributed to a decrease in municipal revenue sharing and delayed school reimbursements.

The Town's general fund operating fund expenditures on a budgetary basis were as follows:

						Increase	
		2020		2019	(	Decrease)	% Increase
<u>Expenditures</u>	A	<u>Amount</u>		<u>Amount</u>	j	from 2019	(Decrease)
General government	\$	370,840	\$	383,065	\$	(12,225)	(3.2)%
Public safety		300,964		111,591		189,373	169.7%
Health and sanitation		147,831		115,443		32,388	28.1%
Education		2,627,193		2,583,763		43,430	1.7%
Public works		712,631		581,620		131,011	22.5%
Unclassified		737,666		648,808		88,858	13.7%
Debt Service		318,998		333,165		(14,167)	(4.3)%
Total Expenditures	\$	5,216,123	\$	4,757,455	\$	458,668	9.6%



The increase in public safety is the result of the purchase of a used fire truck by the fire department. The cost to haul away recyclable materials continues to increase as reflected in the health and sanitation account.

#### **GENERAL FUND BUDGETARY HIGHLIGHTS**

The budget to actual comparison is shown on page 10.

# CAPITAL ASSET AND DEBT ADMINISTRATION Capital Assets

At the end of June 30, 2020, the Town had \$11 million invested in capital assets including fire trucks, equipment, buildings, and town owned roads. (See table below.)

		Governmental Activities								
			June 30, 2020	June 30, 201						
Land		\$	924,851	\$	924,851					
Buildings			4,582,615		4,577,485					
Equipment			170,738		137,270					
Vehicles			905,536		726,056					
Infrastructure			4,492,454		4,289,178					
	Totals	\$	11,076,194	\$	10,654,840					

The school made improvements to the bathrooms in the original building adding slightly to buildings and the fire department purchased a used fire truck adding to the town's capital assets.

#### Debt

At year end, the Town had \$2,971,444 in long-term debt outstanding. The long-term debt is made up of three General Obligation Bonds outstanding for the Northport School Department as discussed in Note F.

The school continues to pay its long term debt obligations, with the next bond due to be paid off in 2024. The Town on its own does not have outstanding long term debt.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

In the midst of the COVID-19 pandemic with people out of work, businesses with restricted operations, or closing, there is much uncertainty on how to plan for the next budget cycle with the least amount of negative impact on residents.

#### CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Office.

Town of Northport Barbara Ashey, Administrator 16 Beech Hill Road Northport, ME 04849 Phone: (207)338-3819

#### **Statement of Net Position**

### Town of Northport, Maine

### As of June 30, 2020

		Governmer Activitie	
Assets			
Cash		\$ 3,9	950,359
Investments			7,344
Accounts receivable		-	105,480
Taxes receivable			72
Tax liens receivable			110,089
Inventory			864
Tax acquired property			240
Capital assets, net of accumulated depreciation		8,0	580,135
-	Total Assets	12.8	354,583
Deferred Outflows		12,	
Deferred outflows related to pension			46,091
Deferred outflows related to PEB			6,725
Defended outflows felated to Of ED			
	<b>Total Deferred Outflows</b>		52,816
Liabilities			
Accounts payable			225,603
Accrued expenses			226,460
Taxes paid in advance			7,356
Accrued interest			14,502
Long-term liabilities:			
Portion due or payable within one year:			
Bonds payable		/ 4	228,994
Capital lease obligation			6,712
Accrued compensated absences			12,758
Portion due or payable after one year:			
Bonds payable		2,7	742,450
Capital lease obligation			6,956
Net pension liability			32,850
Net OPEB liability			58,605
	Total Liabilities	3,5	563,246
Deferred Inflows			
Deferred inflows related to pension			10,615
Deferred inflows related to OPEB			2,828
Defended inflows felated to Of ED			
	<b>Total Deferred Inflows</b>		13,443
Net Position			
Net investment in capital assets		5,0	595,023
Restricted, nonexpendable			13,444
Restricted, expendable			58,126
Unrestricted		3,5	564,117
	Net Position	\$ 9,3	330,710

#### **Statement of Activities**

### **Town of Northport, Maine**

### For the Year Ended June 30, 2020

Function/Programs		xpenses	Charges for Services		0					
Governmental Activities:										
General government	\$	384,670	\$	58,601	\$	-	\$	-	\$ (326,069)	
Public safety		175,497		-		648		-	(174,849)	
Health and sanitation		147,831		72,866		-		-	(74,965)	
Education	2	2,916,149		13,078		318,316		-	(2,584,755)	
Public works		589,421		-		35,452		-	(553,969)	
Unclassified		735,999		-		4,890		-	(731,109)	
On-behalf pension and OPEB		97,701		-		-		-	(97,701)	
Interest on long-term debt	·	90,050		-		-			(90,050)	
Total Governmental Activities	<u>\$5</u>	5,137,318	\$	144,545	\$	359,306	\$		(4,633,467)	
					Gene	ral revenues:	:			
					Taxe	es:				
					Pr	operty taxes			4,699,327	
					Ех	cise taxes			338,693	
					Inter	rest income			45,946	
					Inter	rgovernment	al		120,557	
					On-	behalf paym	ents		97,701	
					Mise	cellaneous			33,463	
						Total Ge	eneral R	evenues	5,335,687	
						Change	in Net I	Position	702,220	
					Net	position at b	eginning	g of year	8,628,490	
					I	Net Position	at End	of Year	<u>\$ 9,330,710</u>	

#### **Balance Sheet - Governmental Funds**

### Town of Northport, Maine

### As of June 30, 2020

			General	Go	Other overnmental Funds	Go	Total overnmental Funds
Assets Cash		¢	2 006 602	¢	12 757	¢	2 050 250
Lash Investments		\$	3,906,602	\$	43,757 7,344	\$	3,950,359 7,344
Accounts receivable			- 96,653		8,827		105,480
Taxes receivable			90,033 72		8,827		105,480 72
Tax liens			110,089		-		110,089
Inventory			110,089		- 864		864
Due from other funds			70,601		204,556		275,157
Tax acquired property			240		204,330		275,157 240
Tux acquired property			240				240
	<b>Total Assets</b>	\$	4,184,257	\$	265,348	\$	4,449,605
Liabilities, Deferred Inflows of Resources,	and Fund Balances						
Liabilities							
Accounts payable		\$	225,603	\$	-	\$	225,603
Accrued expenses			222,448		4,012		226,460
Taxes paid in advance			7,356		-		7,356
Due to other funds			130,063		145,094		275,157
	Total Liabilities		585,470		149,106		734,576
Deferred Inflows of Resources							
Unavailable revenue - property taxes			84,000		_		84,000
	eferred Inflows of Resources		84,000				84,000
	ieneu mnows of Resources		01,000				01,000
Fund Balances							
Nonspendable:							
Special revenue funds			-		864		864
Permanent funds			-		12,580		12,580
Restricted:							
Special revenue funds			-		42,681		42,681
Permanent funds			-		15,445		15,445
Committed:							
General fund			397,480		-		397,480
Capital reserve fund			-		50,000		50,000
Assigned:							
General fund			1,978,489		-		1,978,489
Unassigned:							
Special revenue funds			-		(5,328)		(5,328)
General fund			1,138,818				1,138,818
	<b>Total Fund Balances</b>		3,514,787		116,242		3,631,029
Total Lia	abilities, Deferred Inflows of						
Re	sources, and Fund Balances	\$	4,184,257	\$	265,348	\$	4,449,605

### **Reconciliation of Governmental Funds Balance Sheet** to the Statement of Net Position

### Town of Northport, Maine

### As of June 30, 2020

<b>Total Fund Balances - Governmental Funds</b>		\$ 3,631,029
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of capital assets, net of accumulated depreciation is:		8,680,135
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under the accrual method. The balance in unavailable revenue - property taxes in the governmental funds as a deferred inflow is:		84,000
The following deferred outflows are not current assets or financial resources and the following deferred inflows are not current liabilities due and payable in the current period and therefore are not reported in the Balance Sheet: Deferred outflows related to pension Deferred outflows related to OPEB Deferred inflows related to OPEB	\$ 46,091 6,725 (10,615) (2,828)	39,373
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term and related liabilities at year-end consist of: Bond payable Capital lease obligation Accrued compensated absences Net pension liability Net OPEB liability Accrued interest payable	 (2,971,444) (13,668) (12,758) (32,850) (58,605) (14,502)	 (3,103,827)
<b>Net Position - Governmental Activities</b>		\$ 9,330,710

#### **Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds**

### Town of Northport, Maine

#### For the Year Ended June 30, 2020

				Other		Total	
	Governmental			vernmental	Governmental		
		General		Funds	Funds		
Revenues							
Property taxes	\$	4,731,327	\$	-	\$	4,731,327	
Excise taxes		338,693		-		338,693	
Intergovernmental		342,457		137,406		479,863	
On-behalf pension and OPEB payments		97,701		-		97,701	
Miscellaneous		207,597		16,357		223,954	
Total Revenues		5,717,775		153,763		5,871,538	
Expenditures							
Current							
General government		370,840		-		370,840	
Public safety		300,964		-		300,964	
Health and sanitation		147,831		-		147,831	
Education		2,627,193		182,102		2,809,295	
Education - on-behalf payments		97,701		-		97,701	
Public works		712,631		-		712,631	
Unclassified		738,299		-		738,299	
Debt service - principal		228,994		-		228,994	
- interest		90,004		-		90,004	
Total Expenditures		5,314,457		182,102		5,496,559	
<b>Revenues Over (Under) Expenditures</b>		403,318		(28,339)		374,979	
<b>Other Financing Sources (Uses)</b>							
Operating transfers in		100		85,000		85,100	
Operating transfers out		(85,000)		(100)		(85,100)	
<b>Total Other Financing Sources (Uses)</b>		(84,900)		84,900		-	
<b>Revenues and Other Sources Over</b>							
<b>Expenditures and Other Uses</b>		318,418		56,561		374,979	
Fund balances at beginning of year		3,196,369		59,681		3,256,050	
Fund Balances at End of Year	\$	3,514,787	\$	116,242	\$	3,631,029	

#### **Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities**

### **Town of Northport, Maine**

#### As of June 30, 2020

Net Change in Fund Balances - Total Governmental Funds			\$ 374,979
Amounts reported for governmental activities in the Statement of Activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense differed from capital asset additions in the current period:	<i>•</i>		
Additions to capital assets	\$	421,854	
Depreciation expense		(285,387)	104.447
			136,467
Debt and capital lease proceeds provide current resources to governmental funds, but issuing debt and capital lease obligations increase long-term liabilities in the Statement of Net Position. Repayment of debt and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.			
This is the amount of repayment of debt obligations in the current period:			
Principal portion of capital lease obligation payments		6,477	
Principal portion of debt service payments		228,994	235,471
Some expenses reported in the Statement of Activities do not require the use of current			
financial resources and therefore are not reported as expenditures in the governmental funds:			
Change in accrued compensated absences		(1,748)	
Change in accrued interest payable		(46)	
Adjustment to net pension and OPEB liabilities and related deferred inflows			
and outflows for the Northport School Department		(9,170)	
Adjustment to net OPEB liability and related deferred inflows			
and outflows for the Town of Northport		(1,733)	
			(12,697)
Property tax revenues are presented on the modified accrual basis of accounting in the governmental funds but in the Statement of Activities, property tax revenue is reported under			
the accrual method. The current year change in unavailable revenue - property tax revenue			
reported in the governmental funds and not in the Statement of Activities is:			 (32,000)
Change in Net Position of Governmental Activities			\$ 702,220

# **Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund**

### **Town of Northport, Maine**

#### For the Year Ended June 30, 2020

For the Tear Ended Jule 30, 2020								Varianaa
		Budgeted	Δ٣	nounte	Actual Amounts			Variance Positive
			ЛП	Final	_			
<b>D</b>		Original		Fillal	( <u>Б</u> и	dgetary Basis)		(Negative)
Revenues								
Taxes	¢	4 (00 007	¢	1 (00 007	¢	4 701 007	¢	22 000
Property taxes	\$	4,699,327	\$	4,699,327	\$	4,731,327	\$	32,000
Excise taxes		-		338,693		338,693		-
Intergovernmental revenues		74.021		74.021		02 121		0.100
State revenue sharing		74,031		74,031		83,131		9,100
State road assistance		-		35,452		35,452		-
Homestead exemption		67,326		67,326		67,326		-
Other		2,913		8,015		156,548		148,533
Miscellaneous revenues		-		275,135		192,266		(82,869)
Total Revenues		4,843,597		5,497,979		5,604,743		106,764
Expenditures								
Current								
General government		485,399		530,968		370,840		160,128
Public safety		306,884		311,671		300,964		10,707
Health and sanitation		165,046		237,912		147,831		90,081
Education		3,344,949		3,478,254		2,627,193		851,061
Public works		1,037,418		1,409,581		712,631		696,950
Unclassified		759,404		785,096		737,666		47,430
Debt service - principal		228,994		228,994		228,994		-
- interest		90,004		90,004		90,004		-
Total Expenditures		6,418,098		7,072,480		5,216,123		1,856,357
<b>Revenues Over (Under) Expenditures</b>		(1,574,501)		(1,574,501)		388,620		1,963,121
Other Financing Sources (Uses)								
Utilization of assigned fund balance		1,354,535		1,354,535		-		(1,354,535)
Utilization of unassigned fund balance		175,000		175,000		-		(175,000)
Operating transfers in		1,705		1,705		1,805		100
Operating transfers out		64,868		64,868		64,868		-
Total Other Financing Sources (Uses)		1,596,108		1,596,108		66,673		(1,529,435)
<b>Revenues and Other Sources Over</b>								
(Under) Expenditures and Other Uses	\$	21,607	\$	21,607		455,293	\$	433,686
Budgetary fund balance at beginning of year						2,817,346		
Budgetary Fund Balance at End of Year					\$	3,272,639		

#### **Statement of Net Position Fiduciary Funds - Agency Fund**

### Town of Northport, Maine

#### As of June 30, 2020

	Student Activity Accounts
Assets Cash and cash equivalents	\$ 8,942
Total Assets	 8,942
Liabilities	
Held for student activities and other purposes	 8,942
Total Liabilities	 8,942
Total Liabilities and Fund Balances	\$ 

#### **Notes to Financial Statements**

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies

The Town of Northport, Maine operates under a Selectboard form of government. The accounting policies of the Town of Northport, Maine conform to United States generally accepted accounting principles (GAAP). The Town applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The more significant accounting policies established in GAAP and used by the Town are discussed below.

#### **Principles Determining Scope of Reporting Entity**

The basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in GAAP include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Town holds the corporate powers of the organization
- the Town appoints a voting majority of the organization's board
- the Town is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Town
- there is fiscal dependency by the organization on the Town

Based on the aforementioned criteria, the Town of Northport has no component units.

#### **Basis of Presentation**

#### Government-wide Financial Statements

The statement of net position and statement of activities report information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for services for support. Currently, the Town has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town does not allocate indirect expenses to functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Fund Financial Statements**

Fund financial statements of the reporting entity are organized into funds, each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, deferred outflows and inflows of resources, fund equity, revenues, and expenditures.

#### **Governmental Activities**

Governmental funds are identified as either general, special revenue, capital projects, or permanent funds based upon the following guidelines.

The *General Fund* is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

*Special Revenue Funds* are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

*Permanent Funds* are used to account for resources legally held in trust. All resources of the fund, including any earnings on invested resources, may be used to support the organization as stipulated by the specific trust instrument.

#### Fiduciary Funds (not included in Government-wide statements)

The Town's fiduciary funds are presented in the fiduciary fund statements by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the Town, these funds are not incorporated into the Government-wide statements.

Agency funds are used to account for assets held by the Town as an agent for individuals, private organizations, and/or other government units.

#### **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting is related to the timing of the measurements made, regardless of the measurement focus applied.

#### <u>Accrual</u>

The governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Basis of Accounting - Continued**

#### Modified Accrual

Governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt is recognized when due.

#### **Cash and Cash Equivalents**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

#### **Investments**

The Town follows GASBS No. 31, Accounting and Reporting of Certain Investments and External Investment Pools. Under GASBS No. 31, certain investments held by governments are reported at their fair value in the balance sheet. Unrealized gains and losses are included in the statement of revenues, expenditures and changes in fund balance.

#### **Inventories**

Inventories consisting of food and supplies are accounted for at the lower of cost or net realizable value on a first-in, first-out (FIFO) basis. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

#### Accounts Receivable

Accounts receivable are stated at the amount the Town expects to collect from outstanding balances. Town management closely monitors outstanding balances and records an allowance for doubtful accounts as necessary based upon historical trends of bad debts as well as a detailed review of current year receivables and their aging. Management has estimated no allowance for doubtful accounts is necessary as of June 30, 2020.

#### **Capital Assets**

In the government-wide financial statements, capital assets purchased or acquired with an original cost of \$10,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line method.

Estimated useful lives are as follows: buildings and improvements, 20 to 40 years; infrastructure, 5 to 40 years; and vehicles and equipment, 3 to 25 years.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Capital Assets - Continued**

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets are not capitalized and related depreciation is not reported in the fund financial statements.

#### Accrued Compensated Absences

Under the terms of personnel policies, personal time off is granted in varying amounts. The Town accrues unpaid personal time off when earned (or estimated to be earned) by the employee.

#### **Budget**

The Town of Northport's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

- Early in the second half of the last fiscal year the Town prepared a budget for this fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
- A meeting of the inhabitants of the Town of Northport was then called for the purpose of adopting the proposed budget after public notice of the meeting was given.
- The budget was adopted subsequent to passage by the inhabitants of the Town.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Interfund Activity**

Interfund activity is reported as loans, reimbursements, or transfers. Loans are reported as interfund loan receivables and payables as appropriate and are subject to elimination upon consolidation in the government-wide presentation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related costs as a reimbursement. Since not all funds maintain a separate cash account, cash is pooled in the General Fund cash account and activity for individual funds are recorded through the General Fund and each respective individual fund through the recognition of a "due to/due from" as appropriate. The due to/from other funds balances are subject to elimination upon consolidation in the government-wide presentation. All interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements

#### **Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are recognized as an expense in the period incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### **Deferred Outflows and Inflows of Resources**

In addition to assets, the statement of net position and the governmental funds balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until that time. The Town has two items that meet this criterion: the deferred other postemployment benefits (OPEB) related to the Town and the deferred pension, related to the Northport School Department. These items are reported in the statement of net position.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Deferred Outflows and Inflows of Resources - Continued**

In addition to liabilities, the statement of net position and the governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Town has two types of items: 1) unavailable revenue, which results from property taxes, which arises under the modified accrual basis of accounting that qualifies for reporting in this category and is reported in the governmental funds balance sheet and 2) deferred inflows related to the OPEB liability, which is reported in the statement of net position. The Northport School Department also has one type of item, deferred pensions, which is reported in the statement of net position.

#### **Pensions**

In government-wide financial statements, retirement plans (pensions) are required to be recognized and disclosed using the accrual basis of accounting (see Note G and the required supplementary information following the financial statements), regardless of the amount recognized as pension expenditures on the governmental fund statements, which use the modified accrual basis of accounting.

In general, the Northport School Department recognizes a net pension liability, which represents the School Department's proportionate share of the excess of the total pension liability over the fiduciary net position of the pension reflected in the actuarial report provided by the Maine Public Employees Retirement System (MainePERS). The net pension liability is measured as of the School Department's prior fiscal year-end. Changes in the net pension liability are recorded, in the period incurred, as pension expense or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change. The changes in net pension liability that are recorded as deferred inflows of resources or deferred outflows of resources or other inputs and differences between expected or actual experience) are amortized over the weighted average remaining service life of all participants in the respective pension plan and are recorded as a component of pension expense beginning with the period in which they are incurred.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers Pension Plan (TPP) and additions to/deductions from the TPP's fiduciary net position have been determined on the same basis as they are reported by the TPP. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Pensions - Continued**

Projected earnings on pension investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred inflows of resources or deferred outflows of resources and amortized as a component of pension expense on a closed basis over a five-year period beginning with the period in which the difference occurred. Each subsequent year will incorporate an additional closed basis five-year period of recognition.

#### Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the Town's OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Maine Municipal Employees Health Trust, an agent single-employer defined benefit postretirement healthcare plan (the Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

#### **Revenue Recognition - Property Taxes**

The Town's property tax for the current year was levied July 30, 2019, on the assessed value listed as of April 1, 2019, for all real and personal property located in the Town. Taxes were due September 30, 2019 and March 1, 2020. Interest on unpaid taxes commenced on October 1, 2019 and March 2, 2020, at 9% per annum.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. The remaining receivables have been recorded as unavailable revenue from property taxes.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$21,607 for the year ended June 30, 2020.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

### Town of Northport, Maine

#### Note A - Summary of Significant Accounting Policies - Continued

#### **Government-wide Fund Net Position**

Government-wide net position is divided into three components:

*Net investment in capital assets* - consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.

*Restricted net position* - consist of net assets that are restricted by the Town's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.

Unrestricted - All other net asset positions are reported in this category.

#### **Governmental Fund Balances**

In the governmental fund financial statements, fund balances are classified as follows:

*Nonspendable* - resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.

*Restricted* - resources with constraints placed on the use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed through constitutional provisions or enabling legislation.

*Committed* - resources which are subject to limitations the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

*Assigned* - resources neither restricted nor committed for which a government has a stated intended use as established by the Selectboard or a body or official to which the Selectboard has designated the authority to assign amounts for specific purposes.

Unassigned - resources which cannot be properly classified in one of the other four categories.

#### **Use of Restricted Resources**

The Town has no formal fund balance policy. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly unassigned fund balance.

### Town of Northport, Maine

#### Note B - Cash and Investments

The Town conducts all its banking and investment transactions with its depository banks and investment firm.

#### **Custodial Credit Risk**

At June 30, 2020, the carrying amount of the Town's deposits was \$3,959,301 and the bank balance was \$3,937,248. The difference between the carrying amount and the bank balance relates to deposits in transit, outstanding checks and cash on hand at year-end.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy on custodial credit risk. As of June 30, 2020, \$3,437,248 of the Town's bank balance of \$3,937,248 was exposed to credit risk as follows:

Collateralized with securities held by the pledging financial institution <u>\$3,437,248</u>

#### **Investments**

Maine statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. agencies, repurchase agreements, certain corporate stocks and bonds and mutual funds.

#### Interest Rate Risk

In accordance with the Town's investment policy, to the extent possible, investment maturities will be matched with anticipated cash requirements. At June 30, 2020, the Town had the following investments and maturities:

		Maturity							
			More than						
Investment Type	Fair Value	Not Applicable	<u>year</u>	1-5 years	<u>5 years</u>				
Corporate stocks	<u>\$ 7,344</u>	<u>\$ 7,344</u>	<u>\$                                    </u>	<u>\$                                    </u>	<u>\$</u>				

#### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Credit risk is minimized by diversifying investments held. At June 30, 2020, the Town had no investments subject to credit risk.

#### Concentration of Credit Risk

The Town does not have an investment policy on concentration of credit risk. At June 30, 2020, the Town held the following common stock which represented greater than 5% of the total investments held: AT&T \$6,409 and Comcast \$935.

### Town of Northport, Maine

#### Note B - Cash and Investments - Continued

#### **Investments - Continued**

#### Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have an investment policy on custodial credit risk. As of June 30, 2020, the Town had no investments subject to custodial credit risk.

#### **Note C - Capital Assets**

A summary of capital asset activity for the year ended June 30, 2020 follows:

	Beginning <u>Balance</u>		Additions/ <u>Transfers</u>		Retirements/ <u>In-service</u>			Ending Balance
<b>Governmental Activities:</b>								
Non-Depreciable Assets:								
Land	\$	924,851	\$	-	\$	-	\$	924,851
Depreciable Assets:								
Buildings		4,577,485		5,130		-		4,582,615
Equipment		137,270		33,468		-		170,738
Vehicles		726,056		179,980		(500)		905,536
Infrastructure		4,289,178		203,276		-		4,492,454
Totals at historical cost	1	0,654,840		421,854		(500)	1	1,076,194
Less Accumulated Depreciation:								
Buildings		483,479		121,729		-		605,208
Equipment		86,135		6,201		-		92,336
Vehicles		509,920		62,006		(500)		571,426
Infrastructure		1,031,638		<u>95,451</u>		-		1,127,089
Total accumulated depreciation		2,111,172		285,387		(500)		2,396,059
Capital Assets, Net	\$	8,543,668	<u>\$</u>	136,467	\$		\$	8,680,135

### Town of Northport, Maine

#### **Note C - Capital Assets - Continued**

Depreciation expense was charged to the following functions:

General government		\$ 10,349
Public safety		54,513
Education		123,449
Public works		80,066
Unclassified (Harbor)		 17,010
	Total governmental activities depreciation expense	\$ 285,387

#### **Note D - Interfund Receivables and Payables**

Interfund balances at June 30, 2020 consisted of the following individual fund receivables and payables:

	Receivables Due from			Payables (Due to)		t Internal alances
Governmental Activities				<u>(Due to)</u>		
General Fund:						
Special Revenue Funds:						
School Lunch	\$	1,061	\$	_		
Capital Reserve	т	-,	+	(50,000)		
Title IA		57,012		-		
Title IVA		-		(29,856)		
IDEA		-		(414)		
IDEA Preschool		11,487		-		
Title VI REAP		-		(1,918)		
Title IIA		-		(25,238)		
Fresh Fruit and Vegetables		1,041		-		
Insurance Fund		-		(2,783)		
Maine Community Foundation		-		(140)		
Whole Kids		-		(200)		
Amazon Smile		-		(137)		
Cobe Grant		-		(1,000)		
Withdrawal Grants		-		(3,032)		
Maine Agriculture		-		(1,849)		
Private Library Grant		-		(9,280)		
Proficiency Based Education				(4,216)		
		70,601		(130,063)	\$	(59,462)

### Town of Northport, Maine

#### Note D - Interfund Receivables and Payables - Continued

Special Revenue Funds:			
General Fund:			
School Lunch	-	(1,061)	
Capital Reserve	50,000	-	
Title IA	-	(57,012)	
Title IVA	29,856	-	
IDEA	414	-	
IDEA Preschool	-	(11,487)	
Title VI REAP	1,918	-	
Title IIA	25,238	-	
Fresh Fruit and Vegetables	-	(1,041)	
Insurance Fund	2,783	-	
Maine Community Foundation	140	-	
Whole Kids	200	-	
Amazon Smile	137	-	
Cobe Grant	1,000	-	
Withdrawal Grants	3,032	-	
Maine Agriculture	1,849	-	
Private Library Grant	9,280	-	
Proficiency Based Education	4,216		
	130,063	(70,601)	59,462
Other Special Revenue Fund:			
Withdrawal Grants	-	(3,032)	
Title IA	57,014	-	
Title IVA	-	(29,856)	
IDEA	3,032	(11,487)	
IDEA Preschool	11,487	_	
Title VI REAP	-	(1,919)	
Title IIA	1,919	(27,158)	
School Lunch	-	(1,041)	
Fresh Fruit and Vegetables	1,041		
2	74,493	(74,493)	
	204,556	(145,094)	59,462
Net Governmental Activities	<u>\$ 275,157</u>	\$ (275,157)	<u>\$ -</u>

Interfund balances resulted from (1) the Town pooling cash in the General Fund for other funds disclosed above, for greater efficiency and physical control, (2) the time lag between the dates that interfund goods or reimbursable expenditures occur, or (3) the time lag between the dates payments between funds are made.

### Town of Northport, Maine

#### **Note E - Interfund Transfers**

Interfund transfers are used to finance various programs accounted for in other funds in accordance with budgetary authorizations. Interfund transfers for the year consisted of the following amounts:

		Transfers In		<u>Transfers</u> Out		Т	<u>Net</u> Transfers
General Fund:					<u></u>		
Special Revenue Fund	<i>l:</i>						
School Lunch		\$	-	\$	(35,000)		
Capital Reserves			-		(50,000)		
Trust Fund:							
Wyman Needy			100		-		
			100		(85,000)	\$	(84,900)
Special Revenue Funds	:						
General Fund:							
School Lunch			35,000		-		
Capital Reserves			50,000		-		
Trust Fund:							
Wyman Needy			-		(100)		
			85,000		(100)		84,900
	Total Interfund Transfers	\$	85,100	\$	(85,100)	\$	-

#### **Note F - Long-Term Liabilities**

Long-term liability activity for the year ended June 30, 2020 was as follows:

	Beginning <u>Balance</u>	Additions/ <u>Transfers</u> <u>Reductions</u>		A Ending Du Reductions Balance O	
Governmental					
Activities:					
General obligation debt	\$ 3,200,438	\$ -	\$ 228,994	\$ 2,971,444	\$ 228,994
Capital lease obligation	20,145	-	6,477	13,668	6,712
Net pension liability	38,891	-	6,041	32,850	-
Net OPEB liability	46,126	12,479	-	58,605	-
Compensated absences	11,010	7,081	5,333	12,758	12,758
	<u>\$ 3,316,610</u>	<u>\$ 19,560</u>	<u>\$ 246,845</u>	<u>\$ 3,089,325</u>	<u>\$ 248,464</u>

### Town of Northport, Maine

#### Note F - Long-Term Liabilities - Continued

Long-Term Debt At June 30, 2020 long-term debt consisted of the following:	
Northport School Department 2016 General Obligation Bond, interest rates varying from 1.16% to 3.492% with annual principal payments of \$150,000. The bond matures in 2037.	\$ 2,550,000
Northport School Department 2004 General Obligation Bond, interest rates varying from 3.557% to 7.497% with annual principal payments of \$52,511. The bond matures in 2024.	262,551
Northport School Department 2005 General Obligation Bond, interest rate at 4.000% with annual principal payments of \$26,483. The bond matures	
in 2025.	158,893
	<u>\$ 2,971,444</u>

The annual requirements to amortize long-term debt are as follows:

Year ending June 30	<u>P</u>	Principal		<u>nterest</u>	<u>Total</u>		
2021	\$	228,994	\$	82,642	\$	311,636	
2022		228,994		76,865		305,859	
2023		228,994		70,847		299,841	
2024		228,994		64,816		293,810	
2025		228,990		57,884		286,874	
2026-2030		776,478		223,160		999,638	
2031-2035		750,000		113,607		863,607	
2036-2040		300,000		10,269		310,269	
	<u>\$</u>	2,971,444	\$	700,090	\$	3,671,534	

### Town of Northport, Maine

#### Note F - Long-Term Liabilities - Continued

#### Capital Lease Obligation:

The present value of the capital lease obligation and future years' minimum lease payments are as follows:

Year ending June 30,	
2021	\$ 7,208
2022	 7,208
	14,416
Less amount representing interest (at 3.63%)	 (748)
Obligation under capital leases	\$ 13,668

As of June 30, 2020, the gross amount of fixed assets associated with capital lease obligation was \$33,577 with accumulated depreciation of \$8,674.

#### Note G - Pension - Northport School Department

The Northport School Department provides a retirement pension plan for its employees through a defined benefit pension plan.

#### Defined Benefit Pension Plan - Maine Public Employees Retirement System (MEPERS) Plan Description

Qualifying personnel of the School Department participate in the Maine Public Employees Retirement System. The plan is a multiple employer, cost-sharing pension plan with a special funding situation. The State of Maine is a non-employer contributing entity in that the state pays the unfunded actuarial liability (UAL) on behalf of the teachers, while the School Department contributes the normal cost, which is actuarially calculated. The School Department has been enrolled in the MEPERS system since July 1, 2015. MEPERS is established under Maine law found in 5 MRSA Part 20. The authority to establish and amend benefit provisions rests with the State legislature.

### Town of Northport, Maine

#### Note G - Pension - Northport School Department - Continued

#### **Funding Policy**

The School Department makes available to all full time employees the option to make a one-time irrevocable election to participate in the Maine Public Employees Retirement System (MEPERS), State Employees and Teachers Plan. The employee shall pay, through payroll deduction(s), his/her required contribution determined by MEPERS, 7.65%. The School shall pay its required contribution determined by MEPERS. This benefit shall be offered to eligible employees on the date of hire.

#### Pension Benefits

Benefit terms are established in Maine Statute. The System's retirement programs provide defined retirement benefits based on member's average final compensation and service credit earned as of retirement. Vesting (i.e. eligibility of benefits upon reaching qualification) occurs upon the earning of 25 years of service credit for School Department employees.

Normal retirement age of State Employees and Teachers members is age 60 to 65. The normal retirement age is determined by whether a member had met certain creditable service requirements on specific dates, as established by statute.

The monthly benefit of members who retire before normal retirement age by virtue of having at least 25 years of service credit is reduced by a statutorily prescribed factor for each year of age that a member is below her/his normal retirement age at retirement. The System also provides disability and death benefits which are established by statute for State employee and teacher members.

Upon termination of membership, members' accumulated employee contributions are refundable with interest, credited in accordance with statute. Withdrawal of accumulated contributions results in forfeiture of all benefits and membership rights. The annual interest credited to member's accounts is set by the System's Board of Trustees.

#### Member and Employer Contributions

Retirement benefits are funded by contributions from members and employers and by earnings on investments. Disability and death benefits are funded by employer normal cost contributions and by investment earnings. Member and employer contribution rates are each a percentage of applicable member compensation. Member contribution rates are defined by law or Board rule and depend on the terms of the plan under which a member is covered. Employer contributions rates are determined through actuarial valuations. For the year ended June 30, 2020, the member contribution rate was 7.65%, the School Department's contribution rate was 4.16% (normal cost), and the State of Maine contributed 14.95% (UAL).

### Town of Northport, Maine

#### Note G - Pension - Northport School Department - Continued

#### **Revenue Recognition**

Employer contributions to the System are recognized as additions in the period when they become due pursuant to formal commitments or statutory requirements. Investment income is recognized when earned and investment expenses are recorded when incurred.

# Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the School Department reported a net pension liability of \$32,850. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by actuarial valuation as of that date. The School Department proportion of the net pension liability was based on a projection of the School Department's long-term share of contributions to the pension plan relative to the projected contributions of all participating members. At the June 30, 2019 measurement date, the School Department proportion was 0.002241%. At the June 30, 2018 measurement date, the School Department proportion was 0.002882%.

At June 30, 2020, the reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources are as follows:

	Defe	erred Outflows of Resources	De	ferred Inflows of Resources
Differences between expected and actual experience	\$	2,556	\$	-
Changes in assumptions		951		-
Net difference between projected and actual earnings on				
pension plan investments		-		4,637
Changes in proportion and differences between				
employer contributions and proportionate share of				
contributions		3,159		5,978
School Department contributions subsequent to the				
measurement date		39,425		-
Total	\$	46,091	\$	10,615

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the Year Ended June 30,		
2021	\$ 41,108	3
2022	(4,604)	)
2023	(1,042)	)
2024	14	1
Total	<u>\$ 35,476</u>	5

### Town of Northport, Maine

#### Note G - Pension - Northport School Department - Continued

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - Continued

At June 30, 2020, the School Department's reported net pension liability was a portion of the total proportionate share of the collective net pension liability associated with the School Department's participation in the Teacher plan, as follows:

School Department's proportionate share of net pension		
liability	\$	32,850
State of Maine's proportionate share of net pension liability		1,011,440
Total	<u>\$</u>	1,044,290

For the fiscal year ended June 30, 2020, the School Department recognized pension expense of \$45,426, State support of \$178,987, and on-behalf payments of \$95,738.

#### Actuarial Assumptions

The total pension liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions applied to all periods included in the measurement:

Inflation	2.75%
Salary Increases	2.75% to 14.50%
Investment Rate of Return	6.75%
Cost of Living Benefit Increases	2.20%

For the School Department employees, the mortality rate is based on the RP2014 Combined Mortality Tables for males and females.

The long-term expected rate of return on pension plan investments were determined using a buildingblock method in which best-estimate ranges of expected future real rates or return (expected returns, net of pension plan investment expense and inflation) are developed for each major class of assets. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.
# Town of Northport, Maine

#### Note G - Pension - Northport School Department - Continued

#### Actuarial Assumptions - Continued

Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019 are summarized in the following table:

		Long-Term
	Target	Expected Real Rate
	Allocation	of Return
U.S. Equities	30%	6.0%
U.S. Government	7.5%	2.3%
Private Equity	15%	7.6%
Real Assets:		
Real Estate	10%	5.2%
Infrastructure	10%	5.3%
Hard Assets	5%	5.0%
Traditional Credit	7.5%	3.0%
Alternative Credit	5%	4.2%
Diversifiers	10%	5.9%
	100%	

#### Discount Rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer and non-employer entity contributions will be made at contractually required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate The following presents the School Department's proportionate share of the net pension liability calculated using the discount rate of 6.75%, as well as what the School Department proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.75%) or 1 percentage point higher (7.75%) than the current rate:

	 6 Decrease (5.75%)	 rent Discount ate (6.75%)	1% Increase (7.75%)
Proportionate Share of the Net Pension Liability	\$ 59,392	\$ 32,850	\$ 10,732

# Town of Northport, Maine

#### Note G - Pension - Northport School Department - Continued

#### Pension Plan Financial and Actuarial Information

Additional financial information and actuarial information can be found in the Maine PERS 2019 Comprehensive Annual Financial Report available online at www.mainepers.org or by contacting the System at (207) 512-3100.

#### Note H - Postemployment Benefits Other than Pensions (OPEB)

The Town of Northport provides certain other postemployment benefits to its employees through the following plans:

#### <u>Northport School Department - Group Life Insurance Plan - Maine Public Employees Retirement</u> <u>System (MEPERS)</u>

#### Plan Description

Qualifying personnel of the School Department participate in the Maine Public Employees Retirement System, including that system's Group Life Insurance Plan. This plan is a multiple employer, costsharing OPEB plan with a special funding situation. The State of Maine is a non-employer contributing entity in that the state pays 100% of the actuarially determined contributions for retirees.

#### **Benefits Provided**

Under the GLI OPEB plan, MEPERS provides basic group life insurance benefits, during retirement, to retirees who participated in the plan prior to retirement for a minimum of 10 years. The level of coverage is initially set to an amount equal to the retirees' average final compensation. The initial amount of basic life is then subsequently reduced at the rate of 15% per year to the greater of 40% of the initial amount or \$2,500.

#### Contributions

Premium rates are those determined by the System's Board of Trustees to be actuarially sufficient to pay anticipated claims. Premiums for basic life insurance coverage for retired teachers are paid by the State as the total dollar amount of each year's annual required contribution.

# Town of Northport, Maine

#### Note H - Postemployment Benefits Other than Pensions (OPEB) - Continued

#### <u>Northport School Department - Group Life Insurance Plan - Maine Public Employees Retirement</u> <u>System (MEPERS) - Continued</u>

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2020, the School Department reported a net OPEB liability of \$0, as the State of Maine's non-employer contributing entity required participation level is 100%. At June 30, 2020, the School Department's reported net OPEB liability was a portion of the total proportionate share of the collective net OPEB liability associated with the School Department's participation in the Teacher plan, as follows:

School Department's proportionate share of net OPEB liability	\$	-
State of Maine's proportionate share of net OPEB liability		21,324
Total	<u>\$</u>	21,324

For the fiscal year ended June 30, 2020, the School Department recognized OPEB expense of \$2,013, State support of \$2,013, and on-behalf payments of \$1,963.

No deferred inflows of resources or deferred outflows of resources arising in connection with this plan are reportable by the School Department given that the State of Maine is obligated to fund 100% of the actuarially required contributions attributable to retirees.

#### Plan Financial and Actuarial Information

Additional financial information and actuarial information can be found in the Maine PERS 2018 Comprehensive Annual Financial Report available online at www.mainepers.org or by contacting the System at (207) 512-3100.

#### <u>Northport School Department - Group Health Insurance Plan - Maine Education Association</u> <u>Benefits Trust (MEABT)</u>

#### Plan Description

Qualifying personnel of the School participate in the MEABT Group Health Plan. This plan is a singleemployee OPEB plan not administered through a trust or similar arrangement. Accordingly, no assets are accumulated within the plan for the payment of future benefits.

#### **Benefits** Provided

Under the Health Plan, MEABT provides healthcare and life insurance benefits for retirees and their dependents. School employees over the age 55 with at least 5 years of continuous service are allowed to participate in the plan. Retirees that are designated in a plan pay 55% of the single coverage premium and 100% of the family coverage premium. At June 30, 2019 there were 18 active employees participating in this plan an no inactive employees, retirees or beneficiaries entitled to and/or receiving benefits.

# Town of Northport, Maine

#### Note H - Postemployment Benefits Other than Pensions (OPEB) - Continued

#### <u>Northport School Department - Group Health Insurance Plan - Maine Education Association</u> <u>Benefits Trust (MEABT) - Continued</u>

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

The School's total Health Plan OPEB liability reported as of June 30, 2020 of \$34,357 was measured as of June 30, 2019 and was determined by an actuarial valuation at that date. For the year ended June 30, 2020 the School recognized OPEB expense of \$3,169 related to the Health Plan. At June 30, 2020 the School reported deferred inflows of resources and deferred outflows of resources related to the Health Plan from the following sources:

	Deferred Outflows of		Deferred Inflows of	
	Re	sources	<u>Resources</u>	
Differences between expected and actual	\$	-	\$	-
experience				
Changes in assumptions		3,611		2,295
Total	\$	3,611	\$	2,295

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in pension expense as follows:

For the Year Ended June 30,		
2021		\$ 114
2022		114
2023		114
2024		114
2025		114
Thereafter		 746
	Total	\$ 1,316

The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions applied to all periods included in the measurement:

Salary Increases	2.75%
Discount Rate	3.50%
Healthcare Cost Trend Rates (Non-	
Medicare)	5.49% for 2020, decreasing 0.06% per year
Healthcare Cost Trend Rates (Medicare)	3.69% for 2020, decreasing 0.03% per year
Retirees' Share of Benefit Costs	55% of projected premiums

# Town of Northport, Maine

#### Note H - Postemployment Benefits Other than Pensions (OPEB) - Continued

#### <u>Northport School Department - Group Health Insurance Plan - Maine Education Association</u> <u>Benefits Trust (MEABT) - Continued</u>

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB - Continued

For the Health Plan, the mortality rate is based on the RP2014 Total Dataset Healthy Annuitant Mortality Tables for males and females. The discount rate of 3.50% used to measure the Health Plan OPEB liability was based upon high quality AA/Aa or higher bond yields in effect for 20 years, tax-exempt general obligation municipal bonds using the Bond Buyer 20-Bond GO Index.

The following presents the School's total OPEB liability related to the Health Plan calculated using the discount rate of 3.50%, as well as what the liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.50%) or 1 percentage point higher (4.50%) than the current rate:

	1%	Decrease	Curre	nt Discount	1% Increase
	<u>(</u> 2	<u>2.50%)</u>	Rate	e (3.50%)	<u>(4.50%)</u>
Total OPEB liability	\$	47,930	\$	34,357	\$ 24,518

The following presents the School's total OPEB liability related to the Health Plan calculated using the healthcare cost rend rates as noted above, as well as what the liability would be if it were calculated using a discount rate that 1 percentage point lower or 1 percentage point higher than the current rate:

		Health Care Cost				
	<u>1%</u>	Decrease	Tre	end Rates		1% Increase
Total OPEB liability	\$	23,427	\$	34,357	\$	49,938

#### <u>Town of Northport - Group Health Insurance Plan - Maine Municipal Employees Health Trust</u> (<u>MMEHT Plan</u>)

#### Plan Description

Eligible Town employees are provided with health and life insurance through Maine Municipal Employees Health Trust (MMEHT Plan). The MMEHT Plan is a single-employer defined benefit OPEB plan. The Town's Board of Selectmen has authority to establish and amend the benefit terms. Employees are eligible if over the age of 55 with at least five years of service at retirement.

#### **Benefits** Provided

The MMEHT Plan provides healthcare and life insurance benefits for retirees and their dependents through payment of 100% of insurance premiums for single and family coverage. For employees eligible for Medicare, Medicare Parts A and B are primary coverage and the MMEHT Plan will determine a family member's benefit allowance based on applicable Medicare statutes and regulations.

# Town of Northport, Maine

#### Note H - Postemployment Benefits Other than Pensions (OPEB) - Continued

#### <u>Town of Northport - Group Health Insurance Plan - Maine Municipal Employees Health Trust</u> (MMEHT Plan) - Continued

Employees Covered by Benefit Terms

At June 30, 2020, the following employees were covered by the MMEHT Plan benefit terms:

Inactive employees (or beneficiaries) currently receiving benefit payments	-
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	2
	2

**Contributions** 

The Town's contributions are determined by a rate set out by MMEHT. Contributions from the Town for the MMEHT Plan year ended December 31, 2020 were \$273. Employees are generally required to contribute 20% of the cost of the Plan, unless the employee's contract with the Town states otherwise.

# OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

At June 30, 2020, the Town reported an OPEB liability of \$24,248. The OPEB liability was measured as of January 1, 2020, and was determined by an actuarial valuation as of that date.

Changes in Total MMEHT OPEB liability during the year are as follows:

	IMEHT Plan <u>3 Liability</u>
Balance at June 30, 2019	\$ 18,836
Changes for the year:	
Service costs	761
Interest	797
Changes of benefit terms	(490)
Differences between expected and actual experience	36
Changes of assumptions	4,635
Benefit payments	 (327)
Net changes	 5,412
Balance at June 30, 2020	\$ 24,248

The change in assumptions reflects a change in the discount rate from 4.10% in 2019 to 2.74% in 2020. There were no other changes in assumption since the last valuation.

# Town of Northport, Maine

#### Note H - Postemployment Benefits Other than Pensions (OPEB) - Continued

#### <u>Town of Northport - Group Health Insurance Plan - Maine Municipal Employees Health Trust</u> (MMEHT Plan) - Continued

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB - Continued

For the year ended June 30, 2020, the Town recognized OPEB expense of \$2,060 related to the MMEHT Plan. At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Def	erred Outflows of	Def	ferred Inflows of
		Resources		<u>Resources</u>
Differences between expected and actual experience	\$	24	\$	-
Changes in assumptions		3,090		533
Total	<u>\$</u>	3,114	\$	533

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the Year Ended June 30,		
2021	\$	1,024
2022		1,557
Total	<u>\$</u>	2,581

#### Actuarial Assumptions

The total OPEB liability in the January 1, 2020 actuarial valuation for the MMEHT Plan was determined using the following assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount rate	2.74%
Salary increases	2.75%, average, including inflation
Healthcare cost trend rates (applied with a gradin	g over 14 years to 4.00% per annum)
Pre-Medicare Medical	8.50%
Pre-Medicare Drug	8.75%
Medicare Medical	5.00%
Medicare Drug	8.75%
Administrative and claims expense	3.00%

Mortality rates for the MMEHT Plan were based on the RP-2014 Total Dataset Healthy Annuitant Mortality Table for males and females.

The actuarial assumptions used in the January 1, 2020 valuation for the MMEHT Plan were based on the results of an actuarial experience study covering the period June 30, 2012 through June 30, 2015.

# Town of Northport, Maine

#### Note H - Postemployment Benefits Other than Pensions (OPEB) - Continued

#### <u>Town of Northport - Group Health Insurance Plan - Maine Municipal Employees Health Trust</u> (MMEHT Plan) - Continued

<u>Sensitivity of the Total MMEHT Plan OPEB Liability to Changes in the Discount Rate</u> The following presents the Town's total OPEB liability calculated using a discount rate of 2.74%, as well as what the Town's OPEB liability would be if it were calculated using a discount rate that is 1% lower (1.74%) or 1% higher (3.74%) than the current rate:

	1%	Decrease	Current Discount			1% Increase		
	(	<u>(1.74%)</u>		<u>Rate (2.74%)</u>		Rate (2.74%)		<u>(3.74%)</u>
Total OPEB liability	\$	27,551	\$	24,248	\$	21,463		

<u>Sensitivity of the Total MMEHT Plan OPEB Liability to Changes in the Healthcare Cost Trend Rates</u> The following presents the Town's total OPEB liability, as well as what the Town's OPEB liability would be if it were calculated using healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rates:

	<u>1%</u>	Decrease	Trend Rates			1% Increase
Total OPEB liability	\$	21,494	\$	24,248	\$	27,485

#### Note I - Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town either carries commercial insurance or is effectively self-insured. Currently, the Town carries commercial insurance for any risks of loss to which it may be exposed.

Based on the coverage provided by commercial insurance purchased, the Town is not aware of any material actual or potential claim liabilities, which should be recorded at June 30, 2020.

# Town of Northport, Maine

#### **Note J - Commitments**

The Town has entered into separate agreements with unrelated third parties for certain services. Future required payments under the agreements are as follows:

		<u>2021</u>	<u>2022</u>	<u>2023</u>	Total
Assessing	\$	23,250 \$	24,000 \$	- \$	47,250
Plowing and sanding		143,000	143,000	143,000	429,000
Mowing		3,100	2,067		5,167
	<u>\$</u>	169,350 \$	<u>    169,067   \$</u>	143,000 \$	481,417

# Town of Northport, Maine

#### Note K - Budget to Actual Reconciliation

An explanation of the differences between budgetary inflows and outflows and revenues and expenditures determined in accordance with generally accepted accounting principles follows:

Budgetary Basis:		
Revenues and Other Sources Over (Under) Expenditures and Other Uses	\$	455,293
Sources/inflows of resources - reconciling items		
The Town does not budget for revenues received in assigned fund		
balance accounts:		
Interest income		3,814
Mooring fees		5,550
Miscellaneous		5,967
Transfers from other funds are inflows of budgetary resources but are not		
transfers for financial reporting purposes		30,112
Uses/outflows of resources - reconciling items The Town expends from reserve funds outside of its general fund that are		
recognized in the general fund under generally accepted accounting principles		(2,338)
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes		(179,980)
Generally Accepted Accounting Principles Basis: Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>\$</u>	318,418

The difference between the general fund balance reported according to generally accepted accounting principles and the general fund balance reported according to the budgetary basis of accounting is accounted by the ending balances (shown in Note L) of the Digital Mapping Fund, Cemetery Reserve Fund, Wyman Park, Fire Truck Replacement, Sand/Salt Shed, Marine Reserve Fund, First Responders Equipment Reserve, Children's Community Christmas Reserve, and Records Prevention Reserve assigned fund balances.

# Town of Northport, Maine

#### **Note L - Assigned Fund Balance**

At June 30, 2020 the assigned general fund balance consisted of the following:

	Balance at	Transfers/			Balance at
	7/1/2019	Appropriations	Revenues	Expenditures	<u>6/30/2020</u>
Personal Time	\$ 12,123	\$ -	\$-	\$ -	\$ 12,123
Town Hall Building	¢ 12,123 26,218		φ -	۰	\$ 12,123 41,266
C	4,833		1,250	1,591	41,200
Planning Board AED	4,833		1,230	1,391	4,492
	5,827		1,398	8,130	7,845
Animal Control	632,418			,	680,403
Roads and Bridges	,		372,163	524,178	,
Cemetery	4,192		-	6,295	7,897
Cemetery Development	4,614		-	-	4,614
General Assistance	3,320		4,890	6,688	1,522
Snowmobile Reimbursement	265		212	265	212
Northport Harbor Fund	12,734		19,490	29,038	18,186
Northport Needy Families	1,274		-	-	1,274
Northport Warm Neighbors Fund	10,735		1,000	263	11,472
Transfer Station	111,046	50,000	72,866	143,831	90,081
Children's Community Christmas	1,794	-	122	633	1,283
<b>Records Preservation Reserve</b>	12,307	2,500	1,696	-	16,503
Digital Mapping Fund	11,849	(1,705)	151	-	10,295
Cemetery Capital Reserve Fund	2,260	-	483	-	2,743
Wyman Park	3,783	-	54	-	3,837
Fire Truck Replacement	163,126	(159,980)	4,746	-	7,892
Sand/Salt Shed	16,269	-	232	-	16,501
Marine Reserve Fund	110,383	-	7,061	-	117,444
First Responders Equip. Reserve	57,252	7,612	786	-	65,650
Education	227,336	2,805,133	133,305	2,712,193	453,581
Education - MainePERS	398,930	-	-	-	398,930
Tree Growth Reimbursement	1,372	-	1,250	1,372	1,250
Veterans Exemption Reimb.	1,010		1,073	1,010	1,073
	\$ 1,837,390	\$ 2,962,310	\$ 624,228	\$ 3,445,439	<u>\$ 1,978,489</u>

# Town of Northport, Maine

#### Note M - Fund Balance

Fund balance consisted of the following as of June 30, 2020:

Fund balance consisted of the following as of June	e 50, 2020:		
		Other	Total
	General	Governmental	Governmental
	Fund	Funds	<b>Funds</b>
Fund Balances:			
Nonspendable fund balance:			
School Lunch	\$ -	\$ 864	\$ 864
Cemetery Trust	-	5,080	5,080
Wyman Needy Trust	-	5,000	5,000
Christmas Charity		2,500	2,500
Total Nonspendable fund balance		13,444	13,444
Restricted fund balance:			
Unemployment Reserve	-	23,076	23,076
Insurance Fund	-	2,783	2,783
Cobe Grant	-	1,000	1,000
Private Library	-	9,280	9,280
Maine Community Foundation	-	140	140
Whole Kids	-	200	200
Proficiency Based Education	-	4,216	4,216
Maine Agriculture	-	1,849	1,849
Amazon Smiles	-	137	137
Cemetery Trust	-	15,248	15,248
Wyman Needy Trust	-	41	41
Christmas Charity	-	156	156
Total Restricted fund balance	-	58,126	58,126
Committed fund balance:			
General Fund - School appropriations	397,480	) –	397,480
Capital reserves	-	50,000	50,000
Total Committed fund balance	397,480		447,480
Assigned fund balance:			
General Fund (See Note L)	1,978,489	) _	1,978,489
Total Assigned fund balance	1,978,489		1,978,489
Unassigned fund balance (deficit):			
IDEA		(4,502)	(4,502)
School Lunch	-	,	
	-	(826)	(826)
General fund	1,138,818		1,137,462
Total Unassigned fund balance (deficit)	1,138,818	3 (5,328)	1,133,490
<b>Total Fund Balances</b>	<u>\$ 3,514,787</u>	<u>\$ 116,242</u>	<u>\$ 3,631,029</u>

### **Combining Balance Sheet Nonmajor Governmental Funds - Other Governmental Funds**

# **Town of Northport, Maine**

### As of June 30, 2020

	Special Revenue				Total Nonmajor Government Funds		
Assets							
Cash and cash equivalents	\$	23,076	\$	20,681	\$	43,757	
Investments		-		7,344		7,344	
Accounts receivable		8,827		-		8,827	
Inventory		864		-		864	
Due from other funds		204,556		-		204,556	
Total Assets	\$	237,323	<u>\$</u>	28,025	\$	265,348	
Liabilities and Fund Balances Liabilities Accounts payable		-		-		-	
Accrued expenses		4,012		-		4,012	
Due to other funds		145,094		-		145,094	
Total Liabilities		149,106				149,106	
Fund Balances (Deficits)							
Nonspendable		864		12,580		13,444	
Restricted		42,681		15,445		58,126	
Committed		50,000		-		50,000	
Unassigned		(5,328)		_		(5,328)	
<b>Total Fund Balances</b>		88,217		28,025		116,242	
Total Liabilities and Fund Balances	\$	237,323	\$	28,025	\$	265,348	

### **Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds - Other Governmental Funds**

# **Town of Northport, Maine**

### For the Year Ended June 30, 2020

		Special Revenue		<b>A</b>				Total Vonmajor vernmental Funds	
Revenues									
Intergovernmental	\$	137,406	\$	-	\$	137,406			
Interest income		-		281		281			
Net investment return		-		(318)		(318)			
Lot sale		-		450		450			
Miscellaneous		15,944		-		15,944			
Net Revenues		153,350		413		153,763			
Expenditures									
Education		182,102		_		182,102			
Miscellaneous expenses		102,102		_		102,102			
Capital outlay		_		_					
		182,102				182,102			
Total Expenditures		162,102				182,102			
<b>Revenues Over (Under) Expenditures</b>		(28,752)		413		(28,339)			
Other Financing Sources (Uses)									
Operating transfers - in		85,000		-		85,000			
Operating transfers - out		-		(100)		(100)			
<b>Total Other Financing Sources (Uses)</b>		85,000		(100)		84,900			
<b>Revenues and Other Sources Over</b>									
Expenses and Other Uses		56,248		313		56,561			
Fund balances at beginning of year		31,969		27,712		59,681			
Fund Balances at End of Year	\$	88,217	\$	28,025	\$	116,242			

### **Combining Balance Sheet Permanent Funds - Trust Funds**

# **Town of Northport, Maine**

### As of June 30, 2020

	Cemetery	Wyman Needy	Christmas Charity	Total
Assets Cash and cash equivalents Investments	\$ 12,984 7,344	\$ 5,041	\$   2,656 	\$ 20,681 7,344
Total Ass	ets <u>\$ 20,328</u>	\$ 5,041	<u>\$ 2,656</u>	\$ 28,025
Liabilities and Fund Balances Liabilities Due to other funds	<u>\$ -</u>	<u>\$</u>	<u>\$ -</u>	<u>\$</u>
Fund Balances				
Nonspendable	5,080	5,000	2,500	12,580
Restricted	15,248	41	156	15,445
Total Fund Balan	ces <u>20,328</u>	5,041	2,656	28,025
Total Liabilities and Fund Balance	<b>ces</b> <u>\$ 20,328</u>	<u>\$ 5,041</u>	\$ 2,656	\$ 28,025

### **Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances Permanent Funds - Trust Funds**

# **Town of Northport, Maine**

### For the Year Ended June 30, 2020

	Cemetery		Wyman tery Needy		Christmas Charity		]	Fotal
Revenues								
Interest income	\$	172	\$	72	\$	37	\$	281
Net investment return		(318)		-		-		(318)
Lot sale		450		-		-		450
Net Revenues		304		72		37		413
Expenditures								
Current		-		-		-		-
Total Expenditures		-		-		-		-
<b>Revenues Over Expenditures</b>		304		72		37		413
<b>Other Financing Sources (Uses)</b>								
Operating transfers - out		-		(100)		-		(100)
<b>Total Other Financing Uses</b>		-		(100)		-		(100)
<b>Revenues and Other Sources Over</b>								
(Under) Expenses and Other Uses		304		(28)		37		313
Fund balances at beginning of year	2	20,024		5,069		2,619		27,712
Fund Balances at End of Year	\$ 2	20,328	\$	5,041	\$	2,656	\$	28,025

### Schedule of Valuation, Assessment and Collection of Taxes

# **Town of Northport, Maine**

### For the Year Ended June 30, 2020

Valuation				
Real estate			\$	293,663,440
Personal property				1,891,700
Total Valuation			\$	295,555,140
Assessment				
Valuation x Rate - \$295,555,140 x .01590	\$	4,699,327		
Supplemental taxes		-		
<b>Total Assessment Charged to Tax Collector</b>			\$	4,699,327
Collection and Credits	¢	4 <10 000		
Cash collections	\$	4,619,299		
Tax abatements		1,747		
				4 (21.04)
Total Collection and Credits				4,621,046
			¢	79.091
2020 Taxes and Liens Receivable - June 30, 2020			\$	78,281

### Schedule of Departmental Operations (1 of 3)

# Town of Northport, Maine

### For the Year Ended June 30, 2020

	Beginning		Budget	Other Total			Bala	inces
	Balance	Appropriations	Transfer	Credits	Available	Expended	Lapsed	Carried
General Government								
Office operations	\$ -	\$ 50,000	\$ -	\$ 30,364	\$ 80,364	\$ 51,837	\$ 28,527	\$ -
Assessing	-	22,750	-	-	22,750	22,750	-	-
Administration	-	181,920	-	-	181,920	175,970	5,950	-
Payroll taxes	-	26,000	-	-	26,000	23,362	2,638	-
Employee benefits	-	32,850	-	-	32,850	22,375	10,475	-
Personal time	12,123	-	-	-	12,123	-	-	12,123
Contingency	-	10,000	-	-	10,000	346	9,654	-
Town Hall operations	-	20,000	-	-	20,000	14,412	5,588	-
Town Hall building	26,218	25,000	-	-	51,218	9,952	-	41,266
Legal	-	25,000	-	-	25,000	3,114	21,886	-
Planning Board	4,833	-	-	1,250	6,083	1,591	-	4,492
Code Enforcement office	-	22,000	-	13,955	35,955	18,426	17,529	-
Northport Village Corp.	-	25,000	-	-	25,000	25,000	-	-
Digital mapping			1,705		1,705	1,705		
	43,174	440,520	1,705	45,569	530,968	370,840	102,247	57,881
Public Safety								
Fire department	-	59,100	179,980	2,765	241,845	241,845	-	-
Fire department chief's salary	-	6,000	-	-	6,000	4,536	1,464	-
Emergency management	-	3,000	-	-	3,000	2,500	500	-
AED	120	-	-	-	120	-	-	120
Ambulance	-	15,719	-	-	15,719	15,719	-	-
First response medical team	-	12,800	(7,612)	600	5,788	5,788	-	-
Insurance	-	22,000	-	-	22,000	21,328	672	-
Street lights	-	1,200	-	-	1,200	1,094	106	-
E911 signs		-	-	24	24	24	-	-
Animal control	5,827	8,750		1,398	15,975	8,130		7,845
	5,947	128,569	172,368	4,787	311,671	300,964	2,742	7,965

### Schedule of Departmental Operations (2 of 3)

# Town of Northport, Maine

## For the Year Ended June 30, 2020

	Beginning		Budget	Other	Total		Balances				
	Balance	Appropriations	Transfer	Credits	Available	Expended	Lapsed	Carried			
Public Works											
Roads and bridges	\$ 632,418	\$ 200,000	\$-	\$ 372,163	\$ 1,204,581	\$ 524,178	\$ -	\$ 680,403			
Snow removal and sanding		205,000			205,000	188,453	16,547				
	632,418	405,000		372,163	1,409,581	712,631	16,547	680,403			
Health & Sanitation											
Septage contract	-	4,000	-	-	4,000	4,000	-	-			
Transfer station	111,046	50,000	-	72,866	233,912	143,831	-	90,081			
	111,046	54,000	-	72,866	237,912	147,831		90,081			
Unclassified											
Cemetery	4,192	10,000	-	-	14,192	6,295	-	7,897			
Cemetery development	4,614	-	-	-	4,614	-	-	4,614			
Social services	-	7,500	-	-	7,500	7,500	-	-			
County tax	-	684,070	-	-	684,070	684,070	-	-			
General assistance	3,320	-	-	4,890	8,210	6,688	-	1,522			
Wyman Needy Fund	-	-	-	100	100	100	-	-			
Wyman Park Maintenance Fund	-	700	-	-	700	700	-	-			
Snowmobile club payment	265	-	-	212	477	265	-	212			
Northport Harbor Fund	12,734	15,000	-	19,490	47,224	29,038	-	18,186			
Northport needy families	1,274	-	-	-	1,274	-	-	1,274			
Northport scholarship	-	5,000	-	-	5,000	1,000	4,000	-			
Northport Warm Neighbors Fund	10,735	-	-	1,000	11,735	263	-	11,472			
Abatements			-			1,747	(1,747)				
	37,134	722,270		25,692	785,096	737,666	2,253	45,177			

## Schedule of Departmental Operations (3 of 3)

# Town of Northport, Maine

## For the Year Ended June 30, 2020

	Beginning		Budget	Other Total			Other	Bala	ances
	Balance	Appropriations	Transfer	Credits	Available	Expended	Debits	Lapsed	Carried
Education									
Education	\$ 524,816	\$ 2,905,133	\$ -	\$ 133,305	\$ 3,563,254	\$ 2,627,193	\$ 85,000	\$ -	\$ 851,061
Debt Service		318,998			318,998	318,998			
Assigned Accounts									
Education - MainePERS	398,930	-	-	-	398,930	-	-	-	398,930
Children's Community Christmas Reserve	1,794	-	-	122	1,916	633	-	-	1,283
Records Preservation Reserve	12,307	2,500	-	1,696	16,503	-	-	-	16,503
Digital Mapping Reserve	11,849	-	(1,705)	151	10,295	-	-	-	10,295
Cemetery Capital Reserve	2,260	-	-	483	2,743	-	-	-	2,743
Wyman Park	3,783	-	-	54	3,837	-	-	-	3,837
Fire Truck Replacement	163,126	20,000	(179,980)	4,746	7,892	-	-	-	7,892
Sand/Salt Shed	16,269	-	-	232	16,501	-	-	-	16,501
First Responders Equipment Reserve	57,252	-	7,612	786	65,650	-	-	-	65,650
Marine Reserve Fund	110,383			7,061	117,444				117,444
	777,953	22,500	(174,073)	15,331	641,711	633			641,078
	\$ 2,132,488	\$ 4,996,990	\$ -	\$ 669,713	\$ 7,799,191	\$ 5,216,756	\$ 85,000	\$ 123,789	\$ 2,373,646

#### Schedule of the Town's Proportionate Share of the Net Pension Liability

# Town of Northport, Maine Northport School Department

### Last ten fiscal years\*

	6/30/2020		 6/30/2019		6/30/2018		6/30/2017		5/30/2016
Town's proportion of the net pension liability (asset)		0.002241%	0.002882%		0.002221%		0.000929%		0.000000%
Town's proportionate share of the net pension liability (asset)	\$	32,850	\$ 38,891	\$	32,275	\$	16,412	\$	-
State's proportionate share of the net pension liability (asset) associated with the Town		1,011,440	 843,030		822,890		608,460		
Total	\$	1,044,290	\$ 881,921	\$	855,165	\$	624,872	\$	-
Town's covered-employee payroll	\$	949,778	\$ 801,457	\$	706,262	\$	479,390	\$	_
Town's portortionate share of the net pension liability (asset) as a percentage of its covered employee payroll		3.46%	4.85%		4.57%		3.42%		0.00%
Plan fiduciary net position as a percentage of the total pension liability		84.52%	85.17%		83.35%		76.21%		83.55%

\*The amounts presented for each fiscal year were determined as of June 30 of the preceeding fiscal year. The data above was determined by the actuarial valuation which was one year prior to the audit report date. Retroactive information is not required to be presented. A full ten year schedule will be displayed as it becomes available.

### Schedule of the Town's Pension Contributions

# Town of Northport, Maine Northport School Department

# Last ten fiscal years\*

	6/30/2020		6/30/2019		6/30/2018		6/30/2017		6	/30/2016
Contractually required contribution	\$	44,028	\$	39,759	\$	35,789	\$	26,482	\$	17,430
Contributions in relation to the contractually required contribution		44,028		39,759		35,789		26,482		17,430
Contribution deficiency (excess)	\$	-	\$	-	\$	-	\$	-	\$	-
Town's covered-employee payroll	\$	1,021,224	\$	949,778	\$	801,457	\$	706,262	\$	479,280
Contributions as a percentage of covered-employee payroll		4.31%		4.19%		4.47%		3.75%		3.64%

\*The amounts presented for each fiscal year were determined as of June 30 of the preceeding fiscal year, which differs from the timeframes used in the Schedule of the Town's Proportionate Share of the Net Pension Liability. Retroactive information is not required to be presented. A full ten year schedule will be displayed as it becomes available.

### Schedule of the Town's Proportionate Share of the MEPERS Plan Net OPEB Liability

## Town of Northport, Maine Northport School Department

### Last ten fiscal years\*

	 6/30/2020		6/30/2019	 6/30/2018
Town's proportion of net OPEB liability	0.000000%		0.000000%	0.000000%
Town's proportionate share of the net OPEB liability	\$ -	\$	-	\$ -
State of Maine's proportionate share of the net pension liability	 21,324		22,700	 18,132
Total	\$ 21,324	\$	22,700	\$ 18,132
Town's covered employee payroll	\$ 949,778	\$	801,457	\$ 706,262
Town's proportionate share of the net OPEB liability as a percentage of its covered employee payroll	0.00%		0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	49.20%		61.14%	60.11%
Contractually required contributions Contributions made in relation to contractually required amounts	\$ -	\$	-	\$ -
Contribution excess (deficiency)	\$ -	\$	-	\$ -
Contributions as a percentage of covered employee payroll	0.00%		0.00%	0.00%

\*The amounts presented for each fiscal year were determined as of June 30. The data above was determined by the actuarial valuation date which was one year prior to the audit report date. Retroactive information is not required to be presented. A full ten year schedule will be displayed as it becomes available.

### Schedule of the Town's Proportionate Share of the MEABT Plan Net OPEB Liability

# Town of Northport, Maine Northport School Department

### Last ten fiscal years\*

	6/30/2020			6/30/2019
Total OPEB Liability:				
Service cost	\$	1,924	\$	2,059
Interest		1,131		1,042
Changes in benefit terms		-		-
Differences between expected and actual experience		-		-
Changes of assumptions or other inputs		4,012		(2,869)
Benefit payments		-		-
Net change in total OPEB liability		7,067		232
Total OPEB liability, beginning of year		27,290		27,058
Total OPEB liability, end of year	\$	34,357	\$	27,290
Covered employee payroll	\$	836,020	\$	813,645
Net OPEB liability as a percentage of covered employee payroll		4.11%		3.35%

\*The amounts presented for each fiscal year were determined as of June 30. The data above was determined by the actuarial valuation date which was one year prior to the audit report date. Retroactive information is not required to be presented. A full ten year schedule will be displayed as it becomes available.

### Schedule of Changes in the Town's Total MMEHT Plan OPEB Liability and Related Ratios

# Town of Northport, Maine

### Last ten fiscal years\*

	6/30/2020			6/30/2019	 6/30/2018
Total OPEB Liability:					
Service cost	\$	761	\$	837	\$ 812
Interest		797		685	709
Changes of benefits		(490)		-	-
Differences between expected and actual experience		36		-	(64)
Changes of assumptions or other inputs		4,635		(1,597)	(35)
Benefit payments		(327)		(314)	 (284)
Net change in total OPEB liability		5,412		(389)	1,138
Total OPEB liability, beginning of year		18,836		19,225	 18,087
Total OPEB liability, end of year	\$	24,248	\$	18,836	\$ 19,225
Covered employee payroll	\$	96,682	\$	87,779	\$ 87,779
Net OPEB liability as a percentage of covered employee payroll		25.08%		21.46%	21.90%

\*The amounts presented for each fiscal year were determined as of January 1 of the current fiscal year. The first year of implementation was June 30, 2018. Therefore, only three years are shown. A full ten year schedule will be displayed as it becomes available.

### Notes to the Required Supplemental Information

# Town of Northport, Maine

# Notes to the Schedule of the Town's Proportionate Share of the Net Pension Liability and the Schedule of Town Contributions

The information presented in the Schedule of the Town's Proportionate Share of the Net Pension Liability and the Schedule of Town Contributions was determined as part of the actuarial valuation at the dates indicated.

The information presented relates solely to the Town of Northport School Department and not to the System as a whole.

# Notes to the Schedule of Changes in the Town's Total MMEHT Plan OPEB Liability and Related Ratios

There were no changes to benefit terms aside from changes in claims costs and contributions which will reflect market changes in healthcare costs during the year ended June 30, 2020.

There were no changes in size of the population during the year ended June 30, 2020.

Changes in assumptions for the year ended June 30, 2020 included an decrease in the discount rate from 4.10% to 2.74%.